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## Important offices and authorities

A distinction must be made between the state capital of Saarbrücken and the Regional Association of Saarbrücken. The Regional Association (Regionalverband Saarbrücken) is the district administration.

Some offices in Saarbrücken belong to the Regionalverband. For example, the Youth Welfare Office (Jugendamt) and the Job Centre.

Other offices belong to the state capital Saarbrücken. For example, the citizens' office (Bürgeramt) and the registry office (Standesamt).

### Immigration Office (Ausländerbehörde)

Would you like to live in Germany as a foreigner? Then you will need something called an [Aufenthaltstitel](#). This can be a visa. Or a residence permit. As an EU citizen, you will get the EU Blue Card. You can also have a Niederlassungserlaubnis (settlement permit) or an Erlaubnis zum Daueraufenthalt (permission for permanent residence). Go to the Immigration Office (Ausländerbehörde). You can apply for an Aufenthaltstitel there.

### Attention!

There is a special feature in the Saarland: There is only one Central Foreigners Authority. And this one is in Lebach. It belongs to the Ministry of the Interior. There is no foreigners authority in Saarbrücken. You have to go to Lebach.

### Other things you can do at the Immigration Office:

- Extend your proof of arrival
- Get or renew a temporary residence permit (Aufenthaltsgestattung)
- Apply for a work permit
- Apply for a residence permit (Aufenthaltserlaubnis) and special permits to travel

### Note Ukraine:

**Ukrainian refugees** register at the Landesaufnahmestelle Lebach in Schlesierallee 17. For further consultations, they can come to Schlesierallee 17, ground floor on the right, without appointments, from Monday to Thursday, between 8:00 and 15:30 and Friday between 8:00 and 12:00

### 👤Steps for asylum seekers after a positive decision from the BAMF


#### Apply for an electronic residence permit (eAT)

##### (1) Application for asylum

- You can obtain the form "Application for a residence title" at the Aliens' Registration Office in Lebach. Please bring an interpreter with you when making your application. They can translate for you (to explain the reason for your visit). In principle, it is **not** possible to visit the Aliens' Registration Office without an appointment. Together with your appointment, you

will receive a list of documents that you need to bring with you.

## (2) Appointment

- The form has arrived at the Immigration Office. It has been processed. You will then be sent an appointment by letter. It will also tell you all the documents you need to bring with you.
-  **Important:** Ask for a probationary permit (Fiktionsbescheinigung) to be issued as a temporary replacement document. You will need this for the [Job Centre](#).

## (3) Collection

- You will receive a letter informing you that you can pick up your new permit.

## Changes to the electronic residence permit in the event of relocation:

If you move house, the data on the chip must be changed and the card receives a sticker with the new address. You do not have to travel to Lebach for this. From now on, you can have your address in the electronic residence permit (elektronischer Aufenthaltstitel/eTA) changed directly at the [citizens' registration offices of](#) the state capital when you move **within Saarbrücken or from other municipalities in Saarland**.


Please bring your national passport and your electronic residence permit with you when you report your move to the Bürgeramt. Then you avoid duplicate paths.

To visit the Bürgerämter, it is necessary to book an appointment in advance. More information [here](#).

## ADDRESS AND CONTACT

### Central Immigration Office

 [Dillingerstraße 67, 66882 Lebach](#)

 Monday

08:00-12:00, 13:00-15:30

Tuesday

08:00-12:00 and 13:00-15:30

Wednesday

08:00-12:00 and 13:00-15:30

Thursday

08:00-12:00 and 13:00-15:30

Friday

08:00-12:00

 [@zab@lava.saarland.de](mailto:zab@lava.saarland.de)

 [www.saarland.de](http://www.saarland.de)

### Citizens' Registration Office (Bürgeramt)

Everyone who comes to Germany and wants to stay for longer than three months must register their residential address with the public authorities within two weeks. Are you moving from one place in Germany to another? Then you must tell the authorities your new address.

💡 This registration has nothing to do with registering as an asylum seeker or registering with the [Immigration Office \(Ausländerbehörde\)](#). You must do those things separately. Read the chapter [Asylum and refugees](#) to find out how to register as a refugee.

## Who has to register, and where?

All people who move to Germany or within Germany must register or re-register at the Bürgeramt. Sometimes the Bürgeramt is also called Einwohnermeldeamt. You must register within two weeks of moving to a new place. If you register too late, or don't register at all, you may have to pay a fine.

When you register, you will receive a registration certificate (Amtliche Meldebestätigung). Keep this document in a safe place. This allows you to prove - even without your identity card - that you are registered in a municipality or city in Germany. It proves that this is where you live.

## What do I need to bring with me to my registration appointment?

Registration takes place in person at the Bürgeramt. You will find the addresses at the bottom of this page. There is the Bürgeramt City in Saarbrücken and the Bürgerämter Dudweiler, Brebach (Halberg) and Burbach (West).

You must bring your identification documents (ID card, residence permit, other residence documents etc.) with you in order to register. Do you have a passport? Or passport replacement documents? Then bring them with you as well. You must also fill out a registration form. You will get this form at the residents' registration office.

In some cities / municipalities you also need a so-called "[confirmation of move-in from the landlord](#)" for registration. This is a document where your landlord or landlady confirms that you live in his or her house. In some cases, you may also need your birth certificate or marriage certificate in order to register. If you have these documents, bring them with you to the registration appointment, just in case.

## Online services of the citizens' offices

In Saarbrücken, you can [take care of](#) many citizen services matters [online](#), for example:

- Vehicle registration and deregistration
- Registration certificate
- Housing provider confirmation
- Deregistration abroad
- Criminal record certificate


At the Bürgeramt, you have to make appointments in advance. You can [book](#) the [dates online](#).


## ADDRESS AND CONTACT


@[buergeramt@saarbruecken.de](mailto:buergeramt@saarbruecken.de)

 [The Saarbrücken Citizens' Offices | Landeshauptstadt Saarbrücken \(saarbruecken.de\)](https://www.saarbruecken.de)

### **Citizen's Registration Office City**

 [Gerberstraße 4, 66111 Saarbrücken](#)

 [06819050](tel:06819050) (Appointment allocation)

 Monday - Tuesday

07:30 - 15:00


Wednesday, Friday


07:30 - 12:00


Thursday

07:30 - 18:00

### **Dudweiler Citizens' Registration Office**

 [Am Markt 1, 66125 Saarbrücken](#)

 [06819050](tel:06819050)

 Monday - Tuesday

07:30 - 15:00

Wednesday, Friday


07:30 - 12:00


Thursday

07:30 - 18:00

### **Halberg Citizens' Registration Office**

 [Kurt-Schumacher-Straße, 66130 Saarbrücken](#)

 [06819050](tel:06819050)

 Monday - Tuesday

07:30 - 15:00

Wednesday, Friday


07:30 - 12:00


Thursday

07:30 - 18:00

### **Citizens' Registration Office West**

 [Burbacher Markt 20, 66115 Saarbrücken](#)

 [06819050](tel:06819050)

 Monday - Tuesday

07:30 - 15:00

Wednesday, Friday

07:30 - 12:00

Thursday

07:30 - 18:00

### **Jobcenter**

Are you unemployed? Do you need help? The Job Centre provides financial support. It also helps you find work and get qualifications. This depends on your individual needs. The Job Centre makes it possible for you to take a language course, for example. It can help you get career guidance. Or it can help you get recognition for your educational qualifications. Would you like to work? Then you can find information and get advice here: [Labour market access](#).

💡 The Job Centre staff are not allowed to pass on information about clients. Do you have a volunteer accompanying you? Then you need to give them power of attorney. This must be completed in full and signed by both parties.

👤 Is your asylum process still ongoing? Or has your application been rejected? Then the [Employment Agency \(Agentur für Arbeit\)](#) is where you should go for career support.

## 👤 Steps to take after a positive decision

The Federal Office for Migration and Refugees (BAMF) has given you a positive decision. That means your asylum application has been successful. You are recognised as entitled to asylum. Or you have been granted protection as a refugee. Here are the next steps you need to take:

### 1. Personal visit

- You must go to the Jobcenter during opening hours
- You will be registered as a client there
- Your background will be registered
- A consultation appointment will be made with the “Leistungsabteilung” (benefits department)  
An appointment will be made with the “Arbeitsvermittlung” (employment service)
- You will be registered as a jobseeker

### 2. Benefits department

💡 **Important:** There is no consultation without an appointment.

- You can apply for benefits. To do this, you need an appointment. The person responsible for you can help with this.

### 3. Employment agency

💡 **Important:** There is no consultation without an appointment.

- Have you already attended an integration course? Bring your certificate with you. Otherwise, bring your “Verpflichtung” (obligation statement) with you.
- Do you have documents about school attendance or training? Do you have work references? Have your foreign qualifications been recognised? Bring them with you.
- Tell us about the special skills you possess (your trade, language skills etc.).
- Before the appointment, think about which area of work you are interested in.

**Job Centre in the Saarbrücken Regional Association**  
**ADDRESS AND CONTACT**

### Saarbrücken Job Centre, Main Office

📍 [Hafenstraße 18, 66111 Saarbrücken](#)

☎ [0681970383000](tel:0681970383000) or

☎ [068175595100](tel:068175595100)

🕒 Monday to Friday 8:00 to 12:00

@ [jobcenter-Saarbruecken@jobcenter-ge.de](mailto:jobcenter-Saarbruecken@jobcenter-ge.de)

### Location Burbach

Burbach community centre

📍 [Burbacher Markt 20, 66115 Saarbrücken](#)

☎ [0681970383000](tel:0681970383000) or

☎ [068175595100](tel:068175595100)

🕒 Monday to Friday 8:00 to 12:00

Employment agency:

@ [jobcenter-Saarbruecken.Burbach-Team789@jobcenter-...](mailto:jobcenter-Saarbruecken.Burbach-Team789@jobcenter-...)

Performance processing:

@ [jobcenter-Saarbruecken.Burbach-Team889@jobcenter-...](mailto:jobcenter-Saarbruecken.Burbach-Team889@jobcenter-...)

### Sulzbach location (for citizens from the Dudweiler North, Flitsch, Kitten and Pfaffenkopf districts)

📍 [Sulzbachtaltstraße 119, 66280 Sulzbach](#)

☎ [0681970383000](tel:0681970383000) or [068175595100](tel:068175595100)

🕒 Monday to Friday 8:00 to 12:00

@ Employment agency: [jobcenter-Saarbruecken.Sulzbach1-Team727@jobcente...](mailto:jobcenter-Saarbruecken.Sulzbach1-Team727@jobcente...)

@ Performance processing: [jobcenter-Saarbruecken.Sulzbach2-Team827@jobcente...](mailto:jobcenter-Saarbruecken.Sulzbach2-Team827@jobcente...)

📍 [Job Centre: Location Sulzbach](#)

## Youth Employment Agency (Jugendberufsagentur)


In the Youth Employment Agency (JBA) in the Saarbrücken Regional Association, public institutions have joined forces to help young people under 25 make the transition from school to working life:


- Job Centre in the Saarbrücken Regional Association
- Employment agency
- Youth Welfare Office (Jugendamt)


These include, among others:

- Counselling and guidance in vocational orientation.
- Developing a realistic career path plan.
- Job placement and training placement.

## ADDRESSES AND CONTACT

 [Bleichstraße 21-23, 66111 Saarbrücken](#)

 Telephone Service Centre Monday to Friday: 8:00 to 18:00: [068175595100](tel:068175595100)

 Monday, Wednesday and Friday: 08:00 - 12:00

Tuesday: 08:00 - 15:30


Thursday: 08:00 - 18:00


 [kontakt@jba-sb.de](mailto:kontakt@jba-sb.de)

 [Job Centre: The Youth Employment Agency](#)

### Employment Agency (Agentur für Arbeit)


The Employment Agency (Agentur für Arbeit) is your most important point of contact regarding employment. Are you looking for a job? Do you need help choosing a career? Would you like to get your qualifications recognised? Then talk to the Agentur für Arbeit (Employment Agency).

 Is your asylum process still ongoing? Or have you been given exceptional leave to remain (Duldung)? Then you should go to the Employment Agency. They can help if you have questions about the transition between school and work (careers advice). They can help you find work. And they can give advice on professional development.

 You are approved? Then you should go to the [Job Centre](#). They will give you advice and help you find a job.


## ADDRESS AND CONTACT

### Federal Employment Agency

 [Hafenstr. 18, 66111 Saarbrücken](#)

 [06818004555500](tel:06818004555500)

 [06819446000](tel:06819446000) (Mon-Fri 8:00 - 18:00)

 Monday:

08:00 - 12:00

Tuesday:

08:00 - 12:00

Wednesday:

08:00 - 12:00

Thursday:

08:00 - 12:00 and 13:00 - 16:00

Friday:

08:00 - 12:00

 [saarbruecken@arbeitsagentur.de](mailto:saarbruecken@arbeitsagentur.de)

 [Saarland Employment Agency | Federal Employment Agency \(arbeitsagentur.de\)](#)



## Social Welfare Office (Sozialamt)

The social services help people in difficult situations. In Saarbrücken, there are two offices with similar names: the Social Welfare Office of the Regional Association (in Europaallee 11) and the Office for Health, Prevention and Social Affairs at the state capital (in Haus Berlin). They are responsible for different tasks.

### Social Welfare Office of the Regional Association:

The Social Welfare Office of the Regional Association is to **implement** the **social assistance**. This includes the following services:

- Guaranteed minimum pension for the elderly or those with reduced earning capacity
- Help with care
- Help with living costs
- Integration assistance for disabled people
- Help in overcoming particular social difficulties
- Health support
- Help in other life situations
- Asylum seeker benefits

The Social Welfare Office of the Regional Association **advises and supports** you in all questions on these topics.

At the Social Welfare Office, you will be asked about your financial situation. So you will have to show if you have any valuables such as jewellery or money. You will sign some documents and statements. Please bring all your papers with you. Everyone who is registered on the residence permit (Aufenthaltsgestattung) must come to the appointment.

You will also receive a cheque for your living costs here. You can exchange the cheque for cash at the bank. Please note that this money must last until your next appointment at the Social Welfare Office (for about 1 month). You will not get any more money until your next appointment at the Social Welfare Office.


### The Social Welfare Office is also your point of contact for the following topics:


- Vouchers for Baby Starter Kits and for your child's school supplies
- Money for train tickets to interview appointments
- Medical certificates, approval for operations and other medical procedures
- Education package and participation package (BUT - sports club membership fee, for example)
- Activity programme and employment programme
- Applications for relocation, waiving of the residence requirement
- Apply for support as long as their residence status has not yet been clarified - "asylum seeker benefits"


- Apply for housing benefit - [here](#) you will find the applications and information on housing benefit


## ADDRESS AND CONTACT

### Sozialamt

 [Europaallee 11, 66113 Saarbrücken](#)

 [06815064948](tel:06815064948)

 [06815064949](tel:06815064949)

 Monday and Wednesday  
8:00 - 12:00 and 13:30 - 15:00

Tuesday  
closed

Thursday  
13:30 - 17:30


Friday  
8:00 - 12:00


 <https://www.regionalverband-saarbruecken.de/sozia...>

## Office for Health, Prevention and Social Affairs of the state capital Saarbrücken:

This office is responsible for homeless people, work with the elderly, policies for the elderly and people with disabilities. It is also responsible for the accommodation of refugees.

 [Kohlwaagstraße 4, 66111 Saarbrücken](#)

 [06819050](tel:06819050)

 Monday and Wednesday  
8:00 - 12:00 and  
13:30 - 15:00

Tuesday  
08:30-12:00 and 13:30-15:30

Wednesday  
08:30-12:00 and 13:30-15:30

Thursday  
08:00 - 6:00

Friday  
8:30 -12:00

 [@soziales@saarbruecken.de](mailto:soziales@saarbruecken.de)

## The Family Benefits Office (Familienkasse)


The Family Benefits Office (Familienkasse) is part of the [Federal Employment Agency](#). The family benefits office checks applications and claims for child benefit and child supplement. If an application is approved, the family benefits office pays the benefits.

You must apply for child benefit and child supplement (KiZ) at your local family benefits office (Familienkasse). Check with the [KiZ pilot](#) whether your family meets the requirements for the KiZ.


## ADDRESS AND CONTACT

### Family Welfare Office Rhineland-Palatinate-Saarland

 [Hafenstr. 18, 66111 Saarbrücken](#)

 [08004555530](#) (questions about child benefit and child supplement)

[08004555533](#) (payout dates)

 Monday: 08:00 – 12:00

Tuesday: 08:00 – 12:00

Wednesday: Closed

Thursday: 08:00 – 12:00, 13:00 – 16:00

Friday: Closed

 [Familienkasse-Rheinland-Pfalz-Saarland@arbeitsagentur.de](mailto:Familienkasse-Rheinland-Pfalz-Saarland@arbeitsagentur.de)

 [Family and Children | Federal Employment Agency](#)

### Registry Office (Standesamt)

The Registry Office (Standesamt) has several responsibilities. Have you had a baby? Then you must register the birth with the Registry Office. The Registry Office will officially certify the birth. Would you like to get married? Then the Registry Office will register your marriage.


## The tasks at a glance

- Certify [births](#) and [deaths](#)
- Enter into [marriages and partnerships](#)
- Receives [resignations](#) from the church
- Legally changing names
- Issues [documents](#) (birth certificate, death certificate, marriage certificate)


## ADDRESS AND CONTACT

### Registry office Saarbrücken

 [Rathausplatz 1, 66111 Saarbrücken](#)

 [06819050](#)

(service centre)

 Monday - Wednesday, Friday

8.30 till 12:00

Thursday

8:00 till 18:00

[@standesamt@saarbruecken.de](mailto:@standesamt@saarbruecken.de)  
[@neugeburt@saarbruecken.de](mailto:@neugeburt@saarbruecken.de)  
[@sterbefall@saarbruecken.de](mailto:@sterbefall@saarbruecken.de)  
[@urkunden@saarbruecken.de](mailto:@urkunden@saarbruecken.de)

## Youth Welfare Office (Jugendamt)

Children's rights are important. Every child deserves to be respected and loved. Do you have a child? Then make sure you bring them up in accordance with their rights as a child. This is important for your child's wellbeing. For more information, see the chapter on [children's rights](#).

The Youth Welfare Office (Jugendamt) supports parents in raising children and youth. Everyone can contact the Youth Welfare Office free of charge. Are you a child or young person? Do you have any problems? Then you can contact the Youth Welfare Office.

Responsibilities of the Youth Welfare Office (Jugendamt):

- Supporting young people in their individual and social development
- Giving parents advice and support on bringing up children
- Protecting children and young people
- Creating a positive environment for young people and families
- Avoiding and dismantling barriers

Have you had a baby? Then the Youth Welfare Office will contact you after a few weeks. They will want to visit you at home. You can familiarise yourself with the Youth Welfare Office. You will be given a whole folder with information and services. These are important for your child and your family. If you are not married, the mother automatically gets sole custody. If the parents wish to share custody, they must apply for paternity recognition at the Youth Welfare Office. This is possible even before the birth of the child.

Unaccompanied minor refugees are also subject to the Youth Welfare Act. This means the Youth Welfare Office is responsible for them.

## Maintenance advance

The [advance maintenance payment](#) is a state support for children of single parents. The child has a right to advance maintenance payments if the other parent pays little or no maintenance. It doesn't matter how much money you earn. The other parent must later repay the advance maintenance payment to the competent authority. Advance maintenance payments are paid until the child reaches the age of 18.

People without German nationality can also receive advance maintenance payments for their children if they meet certain criteria. The advance on maintenance payments can be obtained by people who:

- a settlement permit
- or a permit for permanent residence EU
- or an EU Blue Card
- or ICT card

- or have a residence permit,

with which they are allowed to work in Germany, this also includes Beschäftigungsduldung.

They cannot receive advance maintenance payments if they have a residence permit (during the asylum procedure) or a toleration order.

The application for advance maintenance payments can be submitted to the youth welfare office responsible for the child. [Source: Handbook Germany](#)

## Early help

The birth of a child brings many changes. Especially the first time is important to give your baby a good start in life. The Early Help programme deals with questions and problems before and after birth and is there for the first three years of the child's life.

In the Saarbrücken Regional Association, you are supported by:

- freelance family midwives
- Family Health Paediatric Nurses
- Social medical assistants
- Paediatricians
- Social pedagogues and social educators

These people mostly offer help at home.

## Foster parents

For a variety of reasons, some parents can no longer fulfil their child-rearing responsibilities and the youth welfare office has to take care of the children. So that they do not have to be placed in a home in an often difficult and stressful life situation, there are foster families in the regional association who take in the children on a temporary or permanent basis.

 [Further information](#)

## Education and participation

All information and forms for lunch in schools and kindergartens can be obtained from the Youth Welfare Office. For all other benefits in the area of education and participation, contact the Social Welfare Office if you receive housing benefit, child supplement, asylum seeker benefits or social assistance (SGBXII).


If you receive Bürgergeld from the Jobcenter, contact your local Jobcenter.


 [Further information](#)

## ADDRESS AND CONTACT

**Saarbrücken Youth Welfare Office**

 [Europaallee 11, 66113 Saarbrücken](#)

 [06815065555](tel:06815065555)

 Tuesday

07:00-12:00, 13:30-15:00

Wednesday

08:00-12:00, 13:30-15:00

Thursday

13:30-17:30

Friday

08:00-12:00

 [Youth Welfare Office: Regional Association of Saarbrücken](#)

## Public Health Department (Gesundheitsamt)

The Public Health Department forms part of Germany's healthcare system. In Saarbrücken, the public health department is part of the administration of the Regional Association. It is, for example, supposed to protect and inform the population against infectious diseases.

- **Hygiene**

The health department deals with hygiene in enterprises. These can be hospitals and care providers. Or restaurants and cafés. Would you like to work in a restaurant? Then you must attend a [training course \(instruction\) on infection protection at](#) the health office.

- **Medical service**

Advice on the topics: Travel medicine and yellow fever vaccination, heart attack and stroke, emergency dentist and healthy teeth advice

- **Sexual health**

Are you afraid that you have contracted HIV or other STIs? In these cases, the public health department offers you counselling and support at the counselling centre for AIDS and sexual health. Information on contraception is also offered.

- **Information**


The health office provides information on preventing diseases and on health hazards. For example, it does information events in schools.


- **Pre-school check-ups**

Advising parents and community organisations on issues ranging from development, integration and inclusion to infection control and immunisation to health promotion.

## ADDRESS AND CONTACT

### Saarbrücken Health Authority

 [Stengelstrasse 10-12, 66117 Saarbrücken](#)

 [06815060](tel:06815060)

 Monday

08:00-12:00 and 13:30-15:00

Tuesday  
08:00-12:00 and 13:30-15:00

Wednesday  
08:00-12:00 and 13:30-15:00

Thursday  
08:30-12:00 and 13:30-17:30

Friday  
08:30-12:00

 [Health Department: Regional Association of Saarbrücken](#)

## **Immigration and Integration Office (Zuwanderungs- und Integrationsbüro)**

The Immigration and Integration Bureau (ZIB) has been in existence since 2003. It is a staff unit within the Department of Finance and Sustainability. ZIB also includes the office of the Integration Advisory Board.

### **About ZIB**

The Immigration and Integration Office develops strategies for dealing with migration and diversity. It initiates new projects. And it opens up resources for municipal integration work. ZIB accompanies its network partners with specialised events, further training and workshops. In doing so, it is important to ZIB to always keep an eye on the big picture:

- the situation of certain population groups
- social cohesion
- the need for highly skilled workers targeted by the Skilled Workers Immigration Act of 2020

### **Shaping diversity together with others**

ZIB works closely with other offices, community work and migrant organisations. Together they work on a strategically oriented district development. It is important to them to involve the citizens and to be in dialogue with them.

### **New developments**

The many projects are exemplary for his way of working:

- the PatchWorkCity project: from 2017 to 2019, ZIB, together with other offices and many contributors, realigned the city's integration policy.
- the educational workshop project: an educational centre is currently being built on the Kirchberg in Malstatt. This will provide new impulses for education and education space coordination.
- the House of Arrival: a concept for a central contact point will be developed by 2026. There is information there for all new immigrants.

- the 2007 integration concept was replaced in 2020 by a new concept for dealing with migration and diversity.

## Grants to interculturally active associations

The Committee for Social Affairs and Integration annually awards grants to interculturally active associations and migrant organisations. ZIB accepts applications and awards grants for projects and events.

You can find more information about grants and applications [here](#).

## ADDRESS AND CONTACT

### Immigration and Integration Bureau (ZIB)

St. Johann Town Hall, Room 224

📍 [Rathausplatz 1, 66111 Saarbrücken](#)

☎ [06819051588](tel:06819051588)

@ [zib@saarbruecken.de](mailto:zib@saarbruecken.de)

🌐 <http://www.saarbruecken.de/zib>