

#### **Career guidance**

When you think about what you would like to do later in life, this is called **career orientation**. You can try out different jobs to see which one you like. When you finish school, you can do a <u>apprenticeship</u> or a <u>degree programme</u>. That depends on what you would like to do.

## **BIWENAV- Bildungswegnavigator Kreis Recklinghausen**

The BIWENAV is a great support. You will receive information about school-leaving qualifications in Kreis Recklinghausen.

Here you will also find details on Freiwilligen Sozialen Jahr (FSJ) or about stays abroad.

Regardless of your qualification - be it a high school diploma, special school diploma or vocational training - the BIWENAV is there for you. It shows you what might suit you, based on your interests.

This link will take you to the BIWENAV: BIWENAV Kreis Recklinghausen

# **Career counselling of the Agentur für Arbeit**

You don't yet know which **profession** you would like to learn? Then **contact Agentur für Arbeit** for advice.

<u>Click here</u> for further **information**.

Here you can get support in your search for an apprenticeship.

Information (in German) on various professions can be found here ⇒ berufenet.arbeitsagentur

Industrie- und Handelskammer (IHK) and Handwerkskammer (HWK)

### Handwerkskammer Münster

For **skilled trades**, the Handwerkskammer (HWK) is responsible. This is about professions such as baker, bricklayer or painter.

The **Handwerkskammer Münster** offers **free counselling** for students, parents and companies:

#### ⇒ Zur Website der HWK

The training hotline of the Handwerkskammer

€<u>0251/7054004</u> @ausbildungsberatung@hwk-muenster.de





### ▲Julia Börmann vocational training guide

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### Industrie- und Handelskammer Nord-Westfalen

The Industrie- und Handelskammer (IHK) is concerned with professions in factories, shops and services. For example, plant mechanics or wholesale and foreign trade clerks.

Every year, the IHK publishes a training atlas.

#### **⇒ Zur Website der IHK**

On the **website** of the **Chamber of Skilled Crafts** you can **search for an apprenticeship or internship**.

⇒ HWK Lehrstellenbörse

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#### "A perfect fit - Willkommenslotsen" - Training and employment of refugees

(Supported by: Bundesministerium für Wirtschaft und Klimaschutz on the basis of a resolution of the German Bundestag)

#### The programme supports the training and employment of refugees.

Willkommenslotsen...

- know about the rules for internships, training and work, especially for people with a residence permit.
- help with visits to the authorities,
- · are familiar with programmes that support companies that employ or train refugees,
- help to establish contacts with other groups and know who can help locally,
- bring people who want to work together with vacancies.

You can find more information<u>here</u>.

Here you can book an online Book a consultation appointment

### Internship

You can get to know a profession better during an internship. You arrange the internship with an **employer.** It takes about one to two weeks, maximum 3 months.





## Further websites for professional orientation

- On the ⇒ Internetseite Berufe-TV.de smore than 300 films on apprenticeships and study programmes.
- Everything you need to know about choosing a degree programme or career, college, university, studies, training, professional life ⇒ <u>Abi.de</u>
- Everything about training, career choice, job application training <u>⇒ planet-beruf.de</u>
- ⇒ <u>Check-U Erkundungsportal</u> A free online test will show you which apprenticeship or degree programme suits your strengths and interests. Find out which alternatives suit you best. Be open to new things and discover your possibilities.
- The ⇒ <u>Jugendberufsagentur Kreis Recklinghausen</u> supports people under the age of 25 in all matters relating to work, study and training.

