

Table of Contents

Language	2
Offers for multilingual families	2
Interpreters, language mediators, translators	3
Translation of documents	4
Language courses - Learn German	4
Integration courses	4
Professional language courses	6
Further language courses and tutoring	7
ESF - Basic language course for labour market integration	9
EOK - Initial orientation courses	10
Learn German yourself	11
Language meetings - Practise speaking German	11
International women's café	11
MUT-Café	12
FLOW - for young men	12
Language café at Styrumer Treff	13
Language levels	14
Do I need a certificate?	15





Language

Offers for multilingual families

Programmes for multilingual children and strong parents. The Municipal Integration Centre (KI) implements the Griffbereit (mini), Rucksack KiTa, Rucksack Schule and Brückenprojekte programmes. The programmes are implemented in cooperation with daycare centres (kindergartens) and schools. Immigrant children are supported and encouraged.

Griffbereit (1-3 years)

Families discover play and language together. "Griffbereit" is aimed at parents and their children between the ages of 1 and 3. It is offered in family centres with kindergartens. The project promotes early childhood development through child-orientated activities. It creates an important foundation for language learning. Multilingualism is recognised as a potential of the children. Young children from families with a migration background come into contact with the German language at a very early age. Children learn the importance of language. They quickly learn to communicate with each other.

Bridge projects

Children are accompanied in the "bridge projects". Children who have not been given a place in a daycare centre (kindergarten). The children are aged 4-6 years. The target group are children with a history of migration or children with German as a second language. It strengthens language and motor skills. It prepares them for school. It is designed to give children a good start at school.

Overview of the groups ▲ Agnes Schauer (Coordinator) @a <u>gnes.sc</u> hauer@muelheim-ruhr.de

Rucksack KiTa

The "Rucksack KiTa" concept offers language education. It is aimed at parents and their children between the ages of 4 and 6. It is aimed at parents with an international family history. The project supports the language education and general development of children. The children are supported by the parents in the family language and by the carers in German.

Overview of the groups $\textcircled{blue}{2}$ <u>here</u>. **A**Müzeyyen Semerci **A** +49 (0) 2084554772

Rucksack School

The "Rucksack Schule" programme is aimed at families with children at primary school. Parents' participation and language skills are strengthened within the framework of parent groups. Content from school is taught in several languages. Participants can thus expand their





knowledge of German. They can better support their children. The families are supported by a counsellor. She is specially trained for this. She discusses the content of everyday school life and provides help with problems. Multilingualism is promoted in the families.

Overview of the groups ♀ <u>here</u>. ▲Ebru Güven � <u>+49 (0) 2084554572</u>

Interpreters, language mediators, translators

You don't speak German very well yet? Do you have to go to an appointment? An interpreter is very helpful. You will then understand better what people want to say to you.

General information

 \bigcirc Some authorities and organisations have their own interpreters, translators or language mediators. The authorities can use these in counselling sessions. You make an appointment. Please always ask whether an interpreter will be provided free of charge.

 \bigcirc Information on the translation of documents can be found <u>here</u>.

Language mediator

You don't speak German very well yet. You have to go to an appointment. For example, an appointment with the school, kindergarten or job centre. There are volunteer translators in Mülheim. These are called language mediators (Laien-Sprachmittler). The volunteer language mediators interpret as a neutral person. They are interculturally competent.

Language mediators (can) help with low-threshold appointments without legal consequences. For example, for appointments with

- the school
- the daycare centre
- the job centre
- the health centre
- counselling sessions
- and others ...

Language mediators <u>cannot</u> help with these appointments:

- Doctor,
- proceedings,
- and other appointments with legal consequences.

 \bigcirc Do you need a language mediator? Tell the person with whom you have the appointment. Let them know at least 2 weeks before the appointment. This person can submit an application.

Further information: <u>here</u> Application form: <u>here</u>

The application is submitted to:





▲ Susanne Adinolfi
 Kommunales Integrationszentrum
 ♥ Heinrich-Melzer Straße 1
 45468 Mülheim an der Ruhr
 ▲ +49 (0) 2084554773
 Fax 0208 455 58 4573
 @ susanne.adinolfi@muelheim-ruhr.de

Become a language mediator

Do you speak German very well? Then you can support your compatriots who do not speak German. For example, you can accompany them to appointments with the school, kindergarten or job centre. Further information: <u>here</u>

Your contact person:

▲ Susanne Adinolfi
 Kommunales Integrationszentrum
 ♥ Heinrich-Melzer Straße 1
 45468 Mülheim an der Ruhr
 ▲ +49 (0) 2084554773
 Fax 0208 455 58 4573
 @ susanne.adinolfi@muelheim-ruhr.de

Translation of documents

Official documents such as certificates, marriage certificates or birth certificates may only be translated by state-certified translators in Germany. These translations can be very expensive. Check in advance whether you need a certified translation. Compare the prices.

Sometimes costs for translations can be covered. Ask before you commission the translation:

- the organisation for which you need the translations
- · the authority from which you receive social benefits

Language courses - Learn German

Integration courses

Course content

In this course you will learn German. You will learn more than just the basics. At the end of the course you will be able to speak German at level B1. You will also learn about the culture, politics and social customs in Germany. The integration course concludes with the examinations "Deutschtest für Zuwanderer" (DTZ) and "Leben in Deutschland" (LiD).

Target group

The job centre, the social welfare office or the immigration office can oblige you to take part in an integration course. You have not been obliged? But you would like to take part in a





course? Then you can apply for an integration course at the Federal Office for Migration and Refugees (BAMF). Do you need help with the application? Then contact a counselling service, for example a <u>migration counselling</u> service or the <u>youth migration service</u>. They will help you choose a course. There are different integration courses.

Scope and costs

The general integration course lasts 700 teaching units (UE). The integration courses are free of charge for refugees. Do you receive social benefits? Then the course is also free of charge. Are you not exempt from the costs? For people who are not exempt from costs, all course providers currently charge 2.29 euros per lesson.

Provider

VHS (Volkshochschule) Mülheim
Aktienstraße 45, 45473 MH
▲ Frau Kleinewegen
<u>+49 (0) 2084554313</u>
@Martina.Kleinewegen@muelheim-ruhr.de
https://vhs.muelheim-ruhr.de

Diakonisches Werk/ Jugendmigrationsdienst ♥ Hagdorn 1 a, 45468 MH ▲ Frau Fast/ Frau Brodt ▲ +49 (0) 2083003275 ▲ +49 (0) 2083003238 @fast@diakonie-muelheim.de @mbrodt@diakonie-muelheim.de ♥ www.diakonie-muelheim.de ♥ Childcare available during the courses.

SfS Schulungsgesellschaft ♥ Leineweberstraße 21-25, 45468 MH ▲ Frau Simonova ↓ +49 (0) 208807160 ↓ +49 (0) 2083864236 @ o.simonova@sfs.nrw ♥ www.sfs.nrw

Atlas-Bildungs-Center e.V. ♥ Friedrichstr. 50a, 45468 MH ▲ <u>+49 (0) 2038551330</u> @<u>muelheim@atlasbildungscenter.de</u> https://atlasbildungscenter.de

Forum Bildungszentrum Neues Innovatives Lernzentrum e.V. ♥Wallstraße 2, 45468 MH ▲Herr Dindar ♥<u>+49 (0) 2089952777</u> @kontakt@forum-bz.de ♥www.forum-bz.de





 \mathbb{Q} Childcare is available during the courses.

bbwe Gemeinnützige GmbH ♀Löhstr. 18, 45468 MH ▲Frau Antoniak ▲+49 (0) 208301593445 @agata.antoniak@bbwe.de www.bbwe.de

its-GmbH (Mulingus - Multilinguales Lernstudio) ♥Kämpchenstraße 31, 45468 MH ▲Frau Raies ▲+49 (0) 20329867030 @info@mulingus.de

These providers also offer vocational language courses and the basic language course for labour market integration (ESF).

 \bigcirc You can find available places and all providers of integration courses in Mülheim in the BAMF's P Navigator.

Professional language courses

Contents

In this course you will improve your knowledge of German. The courses are designed to improve your vocabulary. You will learn job-related words. Are you already working? Are you still doing an apprenticeship? Do you want to start working soon? Then attend this course. Ideally, you should have already attended an integration course.

At the end of the course you will be able to speak German at level B2. These courses conclude with an examination and a certificate. There are general vocational language courses and there are various specialised courses with different focuses.

Target group

To take part in a job-related German course (vocational language course), you need an authorisation or obligation. You can obtain this either from the job centre or employment agency or by applying to the Federal Office for Migration and Refugees (BAMF).

 \mathbb{Q} A language level of at least B1 is required to participate.

Provider

VHS (Volkshochschule) Mülheim
♥ Aktienstraße 45, 45473 MH
▲ Frau Kleinewegen
▲ 0+49 (0) 84554313
@ Martina.Kleinewegen@muelheim-ruhr.de
♥ https://vhs.muelheim-ruhr.de





Diakonisches Werk/ Jugendmigrationsdienst ♥ Hagdorn 1 a, 45468 MH ▲ Frau Fast/ Frau Kermann ▲ <u>+49 (0) 2083003275</u> ▲ <u>+49 (0) 2083003269</u> @fast@diakonie-muelheim.de @kermann@diakonie-muelheim.de @kermann@diakonie-muelheim.de ♥ Website ♥ Childcare available during the courses.

SfS Schulungsgesellschaft ♥ Leineweberstraße 21-25, 45468 MH ▲ Frau Simonova ↓ +49 (0) 208807160 ↓ +49 (0) 2083864236 @o.simonova@sfs.nrw ♥ www.sfs.nrw

Atlas-Bildungs-Center e.V. Friedrichstr. 50a, 45468 MH <u>+49 (0) 2038551330</u> <u>@muelheim@atlasbildungscenter.de</u>

Forum Bildungszentrum Neues Innovatives Lernzentrum e.V. ♥ Wallstraße 2, 45468 MH ▲ Herr Dindar ▲ +49 (0) 2089952777 @kontakt@forum-bz.de ♥ www.forum-bz.de ♥ Childcare available during the courses.

bbwe Gemeinnützige GmbH Cibhstr. 18, 45468 MH Frau Antoniak <u>+49 (0) 208301593445</u> Cagata.antoniak@bbwe.de www.bbwe.de

its-GmbH (Mulingus - Multilinguales Lernstudio) ♥Kämpchenstraße 31, 45468 MH ▲Frau Raies ▲+49 (0) 20329867030 @info@mulingus.de

 \mathbb{Q} In addition to the vocational language courses, the providers also offer other types of courses for learning German.

Further language courses and tutoring

In Mülheim an der Ruhr there are many opportunities to learn German and speak it better. Whether you are just starting out or already know German well - there are suitable courses for





everyone here. You can attend language courses in the city, get private tuition or speak German in groups with other people. There are schools to help you learn and special courses for people who are new to Germany. There are also language cafés and programmes where you can practise with someone. This way you can learn German in a relaxed way and use it directly in everyday life.

Here you can find various courses as well as private tuition:

Further language programmes

Afro-Mülheimers e.V. German course with computer, individual tutoring programme ♥ vier.zentrale Leineweberstraße 15- 17, 45468 MH ▲ Justin Fonkeu @info@afro-muelheimers.de ♥ https://www.afro-muelheimers.de/

Caritas-Sozialdienste e. V. Courses for beginners ♥ Vereinstraße 10-12, 45468 MH ▲ Frau Bilge Akbulut ▲ <u>+49 (0) 17612001317</u> @Bilge.Akbulut@caritas-muelheim.de ♥ www.caritas-muelheim.de

Christusgemeinde Mülheim Literacy courses, courses for beginners, advanced A1-B1 ♥Uhlandstraße 25, 45468 MH ▲Herr Dr. Pust ▲+49 (0) 20844491904 ♥deutschkurs@cgmuelheim.de

CIIC Zentrum for integration and intercultural communication "Learning by speaking", tutoring German, maths, English ♥ Böllerts Höfe 1, 45468 MH (Eingang Saarner Strasse) ♣ Frau Ashouri ↓ +49 (0) 20894139426 @ciicmh@outlook.de ♥ www.ciicmh.de

its-GmbH/Mulingus Tutoring in various subjects ♥ Kämpchenstraße 31, 45468 MH ♣ Frau Raies ► <u>+49 (0) 20843908480</u> [Freitag 9:00-13:00 Uhr] @info@mulingus.de





Talentwerkstätten des CBE Group German lessons at various levels ♥Wallstraße 7, 45468 MH ▲Frau Driesen <u>0208/9706823</u> @alina.kauert@cbe-mh.de

Vereinte Evangelische Kirchengemeinde
Individual tutoring (speaking, reading comprehension, writing A1 / A2 level)
♥ Pastor-Banstein-Platz 2,45468 MH
▲ Frau Schmitt
▲ +49 (0) 15786403672
@iris.schmitt@kirche-muelheim.de

VHS (Volkshochschule) Mülheim
Courses: German as a second language
♥ Aktienstraße 45, 45473 MH
▲ Frau Kleinewegen
▲ 0208/4554313
@ Martina.Kleinewegen@muelheim-ruhr.de
♥ Website

Ruhr West University of Applied Sciences (HRW) Study integration programme (SIP) ♥ Duisburger Str. 100 45479 MH ▲ Frau Magdalena Lukosz 0208-88254955 @ SIP@hs-ruhrwest.de ♥ Website

ESF - Basic language course for labour market integration

Content and target group

The basic language course for integration into work (ESF) is aimed at refugees. Are you a refugee (asylum seeker)? You do not have access to an integration course? You can take part in a basic language course (ESF). Here you will learn basic German. You will learn everyday expressions and simple sentences.

Scope and costs

The course is free of charge. The course comprises 300 hours of lessons.

Provider





Forum Bildungszentrum Neues Innovatives Lernzentrum e.V. ♥Wallstraße 2, 45468 MH ▲Herr Dindar ▲+49 (0) 2089952777 @kontakt@forum-bz.de ♥www.forum-bz.de ♥Childcare available during the course.

VHS (Volkshochschule) Mülheim ♥Aktienstraße 45, 45473 MH ▲Carmen Plumanns ▲ Frau Dau ↓49 (0) 2084555928

C

+49 (0) 2084554314 @Kerstin.Dau@muelheim-ruhr.de @https://vhs.muelheim-ruhr.de

EOK - Initial orientation courses

Contents

The German courses for initial language orientation are for language beginners. Here you will learn elementary German. You will discover life in Germany. The course is designed to make your life in Germany easier. You will learn how to orientate yourself in everyday life. A course comprises 300 units of 45 minutes each. Various topics are discussed in the course. You will learn about "health/medical care", "work", "kindergarten/school", "housing", "local orientation/transport/mobility". The focus is on oral communication: participants should learn to find their way around in everyday life as quickly as possible. The course also teaches German values.

Target group

Initial orientation courses are primarily intended for asylum seekers with unclear prospects of remaining in Germany. Are there still places available? Then recognised asylum seekers with good prospects of staying may also take part. Do you still have to go to school? Then the initial orientation courses are not for you. Have you been offered a place on an <u>integration course</u>? Then you can switch to this course. The people on the courses have very different educational backgrounds. Illiterate people can attend the courses, as can university graduates.

Scope and costs

A course comprises 300 lessons of 45 minutes each. Initial orientation courses are free of charge.

 \mathcal{P} German is spoken on the course - interpreters are not present on the course.

Provider





Malteser Hilfsdienst e.V. ▲ Heike Karnath @H <u>eike.Karnath@malteser.o</u> rg @ Erstorientierungskurse.NRW@malteser.org @<u>More information</u>

 \mathbb{Q} You can find an overview of courses in your area in the BAMF Navigator \mathfrak{D} <u>here</u>.

Learn German yourself

You can learn German on your smartphone or computer. There are many free programmes to help you learn German. This way you can make good use of the waiting time for a language course. These offers can also be useful during a language course.

Characterize Lunes App: The app helps you at school. And in training. And at work. The app has lots of information about words from different professions. There is a picture for each word. So you learn the German words. And there is a read-aloud function. Various exercises make learning fun. You can learn and memorise the vocabulary.

Serio ABC: A free alphabetisation app for self-study or as a supplement to a language course. The app is approved as a textbook for integration courses.

<u>Mein Deutschbuch</u>: Comprehensive offer for learning the German language. The website is aimed at learners and teachers, A1-B2.

Outsch-Uni Online (DUO): Language learning programmes for A1 to C2.

Basic language course from Deutsche Welle: This online language course contains modules on literacy and job-related language skills. There is also a placement test.

 $^{The City of Words":}$ App and website for playful vocabulary learning without prior knowledge in German, English, French and other languages.

WHS learning portal: Free German courses. You can also learn to read, write and do maths. There is also help for preparing for school-leaving exams in German, maths and English.

Changuage placement test: onSET-online language placement test for refugees and for language categorisation for full-time and voluntary workers.

Language meetings - Practise speaking German

International women's café

A meeting place for women, especially those with a refugee background. Would you like to make new contacts with other women in a safe and familiar environment? Are you interested in discussing everyday topics over coffee and snacks, playing games together, going on outings and celebrating?

Every second Friday from 3 to 5 pm
 Four.centre
 Leineweberstraße 15-17, 45468 Mülheim
 No registration required!





For more information and exact dates, you can call "Plan B". +49(0) 20884844971 +49(0) 20884844972

MUT-Café

Regular language cafés in your area. "MUT" (MUT - mitmachen und trauen) is a low-threshold language programme. Adults are encouraged to learn German. They can improve their language skills. No prior knowledge is necessary. Interested people meet weekly in the MUT cafés. They exchange ideas and learn German. In addition to learning together, there is support with everyday issues and joint activities. The topics covered in the MUT cafés are diverse: health, creativity, education, upbringing, planning for the future, career prospects and much more.

MUT Cafés weekly programme: 🎲 <u>here</u> Further information: 🚱 <u>here</u>

 \mathcal{P} The programme is free of charge. You don't need to register. Just drop in!

The dedicated instructors have an international family history themselves and take the individual needs of the women into account.

The cafés are currently only for women. For young men, there are offers from <u>flow</u> or the <u>language café at Styrumer Treff</u>.

If you have any questions about the MUT programme, please contact the coordinator:

▲ Giulietta Zeh
 Municipal Integration Centre
 ♥ Heinrich-Melzer-Straße 1
 45468 Mülheim an der Ruhr
 ▲ +49 (0) 2084554775
 @G iuliett a.Zeh@muelheim-ruhr.de

FLOW - for young men

The FLOW project is aimed at young men aged between 18 and 27. FLOW means: leisure, learning, orientation and knowledge.

Offers:

- open meetings
- Language courses and workshops
- Workshops on professional skills
- Support with the job search
- Workshops on social skills
- Sports and cultural activities

Further information and dates:





▲M. Kaya ▲<u>+49 (0) 20884844974</u> or <u>+49 (0) 1736531563</u> @f <u>low@pla</u> nb-ruhr.de @<u>Flyer multilingual</u>

Language café at Styrumer Treff

When? Every Wednesday from 15:00 - 18:00 and every Thursday from 17:00 - 20:15
 For whom? Anyone who wants to chat, laugh and learn German!

The language café is a free, non-binding programme run by DenkArbeit.Ruhr gGmbH. In a cosy atmosphere over coffee and tea, topics are discussed that visitors would like to find out more about. Registration is not necessary. Just drop in!

Learn German

People with and without German as their mother tongue meet at the language café and learn from each other. Just chat away or do concrete (German) exercises: A lot of (German) is spoken here.

Get to know people

There's a lot going on here: people who have lived in Mülheim for a long time and people who are new to the area come together in the language café. Ideal for making new friends.

Enjoying being together

The visitors turn the meeting at the language café into a sociable get-together. Water, tea and coffee are provided - visitors are welcome to bring food and sweets. This makes the exchange even more cosy.

That's what we talk about:

- Living in Germany
- Working in Germany
- Kindergarten, school, training and studying
- Rights and obligations of employees and employers
- Political education
- Environmental protection
- Health and sport
- Learning language(s)
- Traditions and festivals
- Food and drink, e.g. cooking together
- Activities in the Styrum and Mülheim neighbourhoods
- ... and much more!

Do you have any questions or would you like to find out more about the language café? Your contact person Mrs Jenny Janßen will be happy to help you!

+49 (0) 15901783993
 j.janssen@denkarbeit.ruhr
 Website
 Styrumer Treff
 Rosenkamp 3





45476 Mülheim an der Ruhr

Language levels

There are different language levels. In the language and integration courses, the levels according to the Common European Framework of Reference for Languages are used:

Language level A: elementary language use

Language level **B**: independent use of the language (necessary for training or work) Language level **C**: competent use of the language (necessary for studies and certain professions)

A more precise distinction is usually made:

- A1: Beginners
- A2: Basic knowledge
- **B1**: Advanced language use
- B2: Independent language use
- C1: Specialised use of the language
- C2: Almost native speaker level

There are also further differentiations within these levels (A1/1, A1/2, A2/1, A2/2, etc.)

The six levels mean the following in detail:

A1: Beginner

You can understand and use simple words and sentences.

You can introduce yourself and others. For example: My name is Maria. I am 30 years old. I live in Germany. This is my boyfriend. His name is Paul.

You can ask questions about yourself. For example: What is your name? Where do you live? You can answer questions. For example: How are you? I am doing well.

You can converse with a person if they speak slowly and clearly.

A2: Basic knowledge

You can understand sentences and frequently used words. You can understand words in these areas: Personal and family information, shopping, work and your neighbourhood. You can communicate in simple, everyday situations. You can describe your background, education and environment.

B1: Advanced use of language

You can understand a lot, for example when it comes to work, school or leisure. You can make yourself understood when travelling. You can talk about familiar topics and personal interests. You can talk about experiences and events. They can describe dreams, hopes and goals. You can give brief reasons or explanations for plans and opinions.

B2: Independent use of language

You can understand the most important content of complex texts on concrete and abstract topics. You can also understand specialised discussions in your field of specialisation. You can communicate spontaneously and fluently. A normal conversation with with native speakers is possible without much effort on either side. You can express yourself clearly and in detail on many different topics. You can explain a point of view on a topical issue. You can state the advantages and disadvantages of various options.





C1: Specialised language skills

You can understand a lot of demanding, longer texts. You can also grasp implicit meanings. You can express yourself spontaneously and fluently. You rarely have to search for words. You can use the language effectively and flexibly in social and professional life or in training and studies. You can express yourself clearly, in a structured and detailed manner on complex issues. You can use various means of linking texts appropriately.

C2: (Almost) native speaker level

You can understand practically everything you read or hear with ease.

You can summarise information from different written and oral sources. You can give reasons and explanations in a coherent presentation. You can express yourself spontaneously, very fluently and precisely. You can also make finer nuances of meaning clear in more complex situations.

Do I need a certificate?

In the situations explained below, you either need a certificate confirming your German language level or it is very much recommended.

Application for an apprenticeship or job

A certificate confirming your German language level improves your chances of getting an apprenticeship placement or job. You can stand out better compared with other applicants if you have a certificate.

Vocational further education or qualification

You often need a specific German language level to take part in vocational qualification courses. Often you need to prove this with a certificate.

Access to studying at higher-education colleges and universities

You can prove sufficient German language proficiency to undertake a course at a higher-education college or a university with one of these certificates:

- German Language Diploma of the <u>Standing Conference of the Ministers of Education and</u> <u>Cultural Affairs</u> (second ability level)
- <u>DSH2</u>
- <u>TestDaf</u>, ability level 4 in all 4 subsections.
- Assessment test (= attendance of the Studienkolleg / preparatory college. No further tests necessary)
- Certificates that are recognised by bilateral agreement or other agreements recognised by the Kultusministerkonferenz (Standing Conference of the Ministers of Education and Cultural Affairs, KMK) or the Hochschulrektorenkonferenz (German Rectors' Conference, HRK)
- <u>Goethe Institute</u> examinations at level C1 or C2 <u>'telc Deutsch C1 Hochschule'</u>
- Completed German language and literature studies (not education studies)
- Leaving certificate at Gymnasium, Studienkolleg, Fachhochschule or Hochschule level





For an unlimited residence permit (Niederlassungserlaubnis / settlement permit)

For a Niederlassungserlaubnis (settlement permit) you have to prove sufficient knowledge of German. This is possible with the certificate after successful participation in the 'German test for migrants' (DTZ) integration course. A German school-leaving qualification can also serve as a certificate of German competency.

For naturalisation (getting German citizenship)

In addition to a certificate proving sufficient German language knowledge, you also have to prove knowledge about the legal and societal rules as well as the way of life in Germany. This could be the 'Life in Germany' test, for example. This test is the final qualification of the orientation course (a part of the integration course).

