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Important offices

Ausländerbehörde (Immigration Office)

Address:

[Immigration Office](#)

[Klaus-von-Klitzing-Straße 2](#)

76829 Landau

Tel: [06341 - 13-3240](#)

Opening hours:

Monday, 08:30 – 12:00

Tuesday, 08:30 – 12:00 and 14:00 – 16:00

Wednesday, 08:30 – 12:00

Thursday, 14:00 – 18:00

Friday, 08:30 – 12:00

What you can do at the Immigration Office:

- Register and deregister the residence of third-country nationals (non-EU states)
- Issuance and extensions of residence permits (Aufenthaltstitel)
- Issue and extend a temporary residence permit (Aufenthaltsgestattung) in an ongoing asylum procedure
- Application for work permits for temporary residents (Aufenthaltsgestattung) and persons with exceptional leaves to remain (Duldung)
- Invitation of foreign guests (affidavit of support), insofar as there is a visa requirement
- Leaving the country
- Naturalisation

Important: Please bring all documents, proofs of identity, passports and certificates from your home country. Please bring an interpreter if you do not speak German well yet.

You are required to carry a valid residence permit (Aufenthaltstitel), temporary residence permit (Aufenthaltsgestattung) or exceptional leave to remain (Duldung) with you at all times.

Social Welfare Office (Sozialamt)

Adresse:

[Sozialamt Landau](#)

[Friedrich-Ebert-Straße 5](#)

76829 Landau

Tel.: [06341 - 13-5000](#)

Öffnungszeiten:

Montag: 8:30 – 12:00 Uhr

Dienstag: 8:30 – 12:00 Uhr



Mittwoch: 8:30 – 12:00 Uhr
Donnerstag: 14:00 – 18:00 Uhr
Freitag: geschlossen

Vom Sozialamt erhalten hilfsbedürftige Personen, die arbeitsunfähig sind, [Sozialhilfe](#). Alle Arbeitsfähigen (unter 65 Jahren) erhalten Hilfe zum Lebensunterhalt (ALG II bzw. Hartz IV) beim [Jobcenter](#).

Die Sozialhilfe steht nur Menschen zu, die sich nicht selbst helfen können und die sonst keine weiteren Leistungen erhalten. Zur Sozialhilfe gehören unter anderem die

- Hilfe zum Lebensunterhalt
- Grundsicherung
- Hilfen zur Gesundheit
- Eingliederungshilfe für behinderte Menschen
- Hilfe zur Pflege
- Hilfe zur Überwindung besonderer sozialer Schwierigkeiten
- Hilfe in anderen Lebenslagen

Asylbewerberleistungen

Beim Sozialamt erhalten Sie während des Asylverfahrens Leistungen nach dem Asylbewerberleistungsgesetz. Diese umfassen monatlich einen Geldbetrag, der die Kosten für Essen, Kleidung, Hausrat, Nachrichtenübermittlung abdeckt. Zusätzlich wird die Unterkunft bezahlt. Eine Grundeinrichtung ist vorhanden (Bett, Tisch, Stuhl, Schrank, Kochgelegenheit, Kühlschrank, Waschmaschine), Fernseher und Internetzugang nicht. Auch Geduldete erhalten Leistungen des Sozialamts.

Beim Bezug von Leistungen nach dem Asylbewerberleistungsgesetz sind Erwerbseinkommen, Bezug von Kindergeldleistungen, sonstige Einkommen und Vermögen anzugeben. Wird dies verschwiegen, werden unberechtigt erhaltene Leistungen zurück gefordert.

Wenn Sie krank sind und zum Arzt müssen, bekommen Sie im Sozialamt den Krankenschein. Weitere Informationen zu Arztbesuchen und Krankenschein bekommen Sie [hier](#).

Wohngeld

Haushalte, die ein geringes Einkommen haben und keine Transferleistungen wie Grundsicherung oder Leistungen aus ALG II erhalten, können beim Sozialamt Wohngeld beantragen. Das Geld ist ein Zuschuss für die Miete.

Bildung und Teilhabe

Wenn Eltern Sozialhilfe, ALG II oder Wohngeld bekommen, können sie für ihre Kinder Leistungen des Pakets Bildung und Teilhabe beantragen. Kinder und Jugendliche bekommen pro Jahr 100 Euro für Schulbedarf, 10 Euro monatlich fürs Mitmachen bei Sport, Kultur und Freizeit (z.B. Musikschule oder Sportverein), einen Zuschuss für das gemeinschaftliche Mittagessen in der Schule, im Hort oder in der Kita (der Eigenanteil der Familien liegt bei 1 Euro täglich), sowie Lernförderung, wenn Schüler das Lernziel nur dadurch erreichen.



Mit Fragen zu Wohnungen wenden Sie sich bitte an das Gebäudemanagement Landau:

Adresse:

[Langstraße 9a](#)

76829 Landau

Tel.: [06341 - 13-8000](#)

Jobcenter (Job Centre)

[Jobcenter Landau - Südliche Weinstraße](#)

[Johannes-Kopp-Str. 2](#)

76829 Landau

Tel: [06341 - 958-840](#)

Opening hours: Reception - Employment agency

Monday and Tuesday, 08:00 – 12:00 and 13:00 – 16:00

Wednesday, 08:00 – 12:00

Thursday, 08:00 – 12:00 and 13:00 – 18:00

Friday, 08:00 – 12:00

Opening hours: Benefits officer

Monday, 08:00 – 12:00

Tuesday, closed

Wednesday, 08:00 – 12:00

Thursday, 14:00 – 18:00

Friday, closed

The Job Centre is your port of call if you find yourself unemployed and in need of assistance: it pays financial benefits, but also offers support finding work and qualifications depending on individual needs. For example, it can help to locate a language course, vocational guidance or recognition of certificates. For more information on counselling and support with entering the employment market, [click here](#).

If you have a temporary residence permit (Aufenthaltsgestattung), meaning your asylum procedure is still ongoing, then the Employment Agency (Agentur für Arbeit) is where you go for career support.

Steps after a positive decision

You have received a positive decision from the Federal Office for Migration and Refugees (BAMF). This means that the asylum process has come to a positive conclusion and you have been recognised as a refugee. The following steps await you:

First personal visit

- You will have to go to the Jobcenter during opening hours and apply for benefits there
- You will be registered as a client there
- Your background will be registered
- A consultation appointment will be arranged. Once with the Benefits Department and the Employment Service
- You will be registered as a jobseeker

2. Benefits department

- The application for benefits will be submitted to the competent benefits officer with an appointment.

3. Employment agency

- Obligatory integration course or confirmation of participation in an integration course.
- If you have documents about school attendance, training, references, recognition of qualifications obtained abroad etc., please bring them with you.
- Report on special skills (craftsmanship, language skills, etc.).
- Consider in advance which work area is favoured.

Job Centre staff are not allowed to pass on information about Job Centre clients. As a voluntary accompanying person, a power of attorney is required, which must be completed in full and signed by both parties.

Employment Agency (Agentur für Arbeit)

Agentur für Arbeit

Johannes-Kopp-Str. 2

76829 Landau

Tel.: 0800 - 4555500

If your asylum procedure is still ongoing (temporary residency permit) or if you have a "Duldung" (temporary postponement of deportation), the Federal Employment Agency is your point of contact for questions concerning the transition from school to work (career guidance), job placement, advice on continuing vocational training, and employer advice (employer service).

Are you recognised as a refugee? Then the [Job Centre](#) is your point of contact for counselling and placements on the job market.

Child benefit (Kindergeld)

Families with children receive child benefit. Child benefit must be requested from the [Family Fund](#) at the Employment Agency.

"Jugendamt" (Youth Welfare Office)

The Youth Welfare Office (Jugendamt) can help you with questions about your child.

Jugendamt

Friedrich-Ebert-Straße 3

76829 Landau

Tel: 06341 - 13-5100

Opening hours:

Monday, Tuesday, Wednesday, 8:30 – 12:00; 14:00 – 16:00

Thursday, 08:30 – 12:00; 14:00 – 18:00

Friday, 8:30 – 12:00

Services and options offered by the Youth Welfare Office (Jugendamt)

Youth welfare/ help with raising children

There are various youth welfare services and assistance, e.g. day-care centres for children, Haus der Jugend/ youth clubs, advice centres and counselling at the Youth Welfare Office (Jugendamt).

The responsibilities of youth welfare are regulated in a federal law, Sozialgesetzbuch (Social Welfare Code) VIII, the Kinder-und Jugendhilfegesetz Kinder-und Jugendhilfegesetz (KJHG; Child and Youth Welfare Act).

Parents are responsible for nurturing and raising their children.

Youth welfare supports young people in their development and helps to prevent or reduce disadvantages.

It also helps to protect children and youth from danger and to maintain or create positive living conditions for young people and their families.

Jugendarbeit

The idea here is that girls and boys can pursue their interests and meet each other in their free time.

Day-care centres, nurseries, children's day care and after-school care centres

This provides children with the opportunity to play and learn with other children, and for the parents, childcare gives them the opportunity to work.

Help with raising children

If parents cannot (or can no longer) cope with raising their children, they can go to the Youth Welfare Office and receive counselling.

Children and youth also have the right to contact the Youth Welfare Office (Jugendamt) if they have problems with their parents.

The Social Service in the Youth Welfare Office (Jugendamt) provides counselling for children, young people and parents.

The decision on what help is necessary and appropriate is discussed together with the parents and youth.

The Youth Welfare Office (Jugendamt) usually covers the costs of this assistance.

In addition to providing counselling on all issues related to parenting, the Youth Welfare Office (Jugendamt) offers counselling in the psychosocial field, in school matters, in cases of separation and divorce, and in matters of personal care.

The Youth Welfare Office (Jugendamt) is responsible for unaccompanied minor refugees.

You can find the areas of responsibility and phone numbers [here](#).



Residents' Office (Bürgerbüro)

Address:

[Bürgerbüro](#)

[Marktstraße 50](#)

76829 Landau

Tel.: [06341 - 13-3266](#)

Hours:

Monday and Wednesday, 7:30 AM – 4:00 PM

Tuesday, 7:30 AM – 12:30 PM

Thursday, 7:30 AM – 12:30 PM and 2:00 PM – 6:00 PM

Friday, 9:00 AM – 12:30 PM

Saturday, 9:00 AM – 11:00 AM

The most important responsibilities of the Residents' Office are:

- Registering residence/address
- Applying for a passport, child's passport, personal ID
- Having documents officially authenticated
- Lost and found office

Standesamt (Registry Office)

Address

[Standesamt](#)

[Marktstraße 50](#)

Tel: [06341 - 13-3270](#)

Opening hours:

Monday, Tuesday, Wednesday and Friday, 08:30 – 12:00

Tuesday 14:00 - 16:00

Thursday, 14:00 – 18:00

The registry office has many responsibilities. You can get married here as well as register children when they are born.

An overview of its responsibilities

- Certification of births and deaths
- Marriages and life partnerships
- Acceptance of church resignations
- Name changes
- Issue of documents (birth certificate, death certificate, marriage certificate)