

#### Job centre

The job centre pays financial benefits. It also places you in work and training. This depends on your individual needs. Among other things, the job centre will enable you to take part in a <a href="language">language</a> course. It will refer you to a careers counselling service. Or it can help you get your certificates <a href="recognised">recognised</a>. Would you like to work? Then you will find information and advice here: <a href="Access to the labour market">Access to the labour market</a>.

The employees of the Job Centre are not permitted to pass on any information about customers. Do you have a voluntary companion? Then you must give them a power of attorney. This must be completed in full and signed by both parties.

Is your asylum application still pending? Or your application has been rejected? Then the Federal Employment Agency is responsible for matters relating to employment promotion.

## Steps after a positive decision

You have received a positive decision from the BAMF. This means that the asylum procedure has been successfully completed.

Have you been recognised as entitled to asylum or have you been granted refugee protection? Then you can apply for a <u>citizen's allowance (job centre)</u>.

## Case management

- You can find the contact details of your case managerhere.
- Important: There is no counselling without an appointment.
- Have you already attended an <u>integration course</u>? Bring your certificate with you! Otherwise, take a look <u>here</u> to find out how you can take part in an integration course free of charge.
- Do you have documents about <u>school attendance</u> or <u>training</u>? Do you have job references? <u>Have</u> your <u>foreign qualifications been recognised</u>? Please bring these with you.
- Tell us about any special skills you have (e.g. crafts or language skills).
- Think about which area of work you are interested in before the appointment.

### Contact details

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You can also find us at Instagram!

